**Easy Read**

# Information about the NSUN Side by Side Fund

A person smiling for the camera

Description automatically generated with low confidence

This is an Easy Read version of the NSUN document: **‘Information about the NSUN Side by Side Fund’**

**April 2021**

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|  | How to use this document |
|  | This is an easy read document. But you may still need support to read it. Ask someone you know to help you. |
|  | Words in **bold blue writing** may be hard to understand. You can check what the words in blue mean on **page 19.** |
|  | Where the document says **we**, this means **National Survivor User Network** **(NSUN)**. For more information or **help** with this document please contact: |
|  | **E-mail:** [sidebyside@nsun.org.uk](mailto:sidebyside@nsun.org.uk) |
|  | **Phone:** **020 7820 8982** |
|  | This document was made into easy read by **Easy Read Wales** using **Photosymbols**. To tell us what you think about this easy read version, [click here](https://forms.office.com/Pages/ResponsePage.aspx?id=aZ9W9jTWYEixHoHk1luPyZw1J1OAxGpFrRmNL9CCXxRUNzZQM1ZQUENKWFNURlVaWEE3VzM4UUhJSi4u). |

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|  | About the fund |
| A picture containing text, silhouette  Description automatically generated | This fund is to help groups in England and Wales. |
| Text  Description automatically generated | We can give money of up to 500 pounds. |
| A group of people sitting around a table  Description automatically generated | The **groups** could be: |
|  | * **Peer support group** |
|  | A **peer support group** is a group of people who help each other with similar issues. |
|  | * **Mutual aid group** |
|  | This is where people have set up a group to support each other. |
|  | * **Self-help group** |
|  | A **self-help group** is a group where people support each other with issues that affect them. |
|  | What the money can be used for: |
| A person smiling at the camera  Description automatically generated with medium confidence | * To run the group online |
| A group of people sitting around a table  Description automatically generated with medium confidence | * To meet face-to-face |
| A group of people looking at a paper  Description automatically generated with medium confidence | * Help make sure the group will last |
| A person smiling for the camera  Description automatically generated with low confidence | The group must support people to improve their mental health and wellbeing. |
| A group of people posing for a photo  Description automatically generated with medium confidence | The group may not be for people with mental health issues. But the purpose of the group must be to help improve mental health or wellbeing. |
| A group of people posing for a photo  Description automatically generated with medium confidence | For example, talking to other people might help someone feel better in themselves. |
| A picture containing person, person, standing, posing  Description automatically generated | The group should be run by its members in some way. |
|  | And it should be based in the community. Not the council or a hospital. |
| A picture containing company name  Description automatically generated | This funding has come from the charity **Mind** and the supermarket **Morrisons**. |
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|  | How to apply |
| A picture containing text, electronics, computer, keyboard  Description automatically generated | You can apply through an [online form here](https://nsun.typeform.com/to/SFG3jA6O).  And the [form in Welsh is here](https://www.nsun.org.uk/nsun-side-by-side-fund). |
| A picture containing calendar  Description automatically generated | Or by completing the form in this document. |
|  | Please contact us if you need any help with the form.  **Email:** [sidebyside@nsun.org.uk](mailto:sidebyside@nsun.org.uk)  **Phone:** 020 7820 8982 |
|  | How much can I apply for? |
| A picture containing text  Description automatically generated | The group can apply for between £200 and £500. |
|  | Examples of what the money can be used for |
|  | * Cleaning products to help make a meeting space safe from Covid-19 |
|  | * To pay for services like **Zoom** or **Skype** so the group can meet online |
| A picture containing text, floor, chair, indoor  Description automatically generated | * Room hire |
| A computer with a blank screen  Description automatically generated with low confidence | * Equipment. |
|  | How will we decide who to give the money to? |
| A person in a red shirt  Description automatically generated with medium confidence | We think a lot of groups will apply. We will give money to those we think need it the most. |
|  | We are really interested in getting applications from these groups: |
| A group of people standing next to a person in a wheelchair  Description automatically generated with low confidence | * Groups for people of colour |
| A group of people posing for a photo  Description automatically generated | * Groups for people aged 18 to 25 |
| A picture containing pencil  Description automatically generated | * Groups who have **not** been able to meet online during Covid-19 |
| A group of people posing for a photo  Description automatically generated | NSUN wants to support lots of different people equally and fairly. Especially if they experience lots of other difficulties. For example, coming from a poor community. |
|  | What we won’t fund |
| A person with his hand on his face  Description automatically generated with low confidence | We won’t fund the main running costs of the group. Please contact us if you’re not sure:  **Email:** [sidebyside@nsun.org.uk](mailto:sidebyside@nsun.org.uk)  **Phone:** 020 7820 8982 |
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|  | What happens after applying? |
| Shape  Description automatically generated | We won’t be able to fund everyone. |
| A picture containing text  Description automatically generated | A manager will check the applications. |
| A picture containing person  Description automatically generated | We will check if the application is for the things we can fund **(this is listed on page 4).** |
| A person talking on a cell phone  Description automatically generated with medium confidence | We will then contact these groups to find out more. |
| A picture containing text, person, person  Description automatically generated | We will make a decision about who to give money to. This may take 3 to 4 weeks. |
| A picture containing dark  Description automatically generated | We will then send an agreement for the group to sign. |
|  | Where must you live to get funding? |
|  | The funding is for groups in England or Wales only. |
|  | However, if you meet online and some members live elsewhere, this is ok. |
|  | When will the group get the money? |
| A picture containing text, clipart, vector graphics, screenshot  Description automatically generated | By the end of July 2021. |
|  | When must the group spend the money by? |
| Text  Description automatically generated | The money must be spent by 31st December 2021. |
|  | When is the closing date to apply? |
| A picture containing text, clipart, vector graphics, screenshot  Description automatically generated | 31st May 2021. But please check our website for any changes [here](https://www.nsun.org.uk/nsun-side-by-side-fund). |

## Application form

1. **Are you a member of NSUN?**

Yes

No

You have to be a member to apply. Please apply at our website: <https://www.nsun.org.uk/member-join>

When you have applied to become a member, you can complete this form and tick YES at the top of this page.

1. **Name of group:**

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1. **Name of organisation the group is part of, if any.**

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1. **Website (if you have one)**

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1. **Twitter name (if you have one)**

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1. **Facebook page (If you have one)**

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1. **Instagram (if you have one)**

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1. **Main contact name**

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1. **Main contact email**

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**10. Second contact name**

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**11.Secondary contact email**

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**12. Organisation address**

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**13. Phone number**

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**14.Which area(s) of England or Wales does your organisation cover?**

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**15.Does your group have a bank account?**

Yes

No

**16.** Some groups have a **legal status**. What is the **legal status** of your group? Please tick from the list below:

**A.** **Unconstituted** group (no constitution)

**B.** **Unincorporated association** (with a constitution)

**C.** An **affiliated** group – this means your group is linked to an organisation

**D.** **Registered charity**

**E.** **CIC / CIO** (Community Interest Company / Charitable Incorporated Organisation)

**F.** Company limited by guarantee

**G.** Social enterprise

**H.** I'm not sure

**I.** Other

**17.What was your group’s income in 2020/21? (we don’t need an exact amount)**

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**18.Did you receive the NSUN Covid Fund in 2020?**

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**19.How much money do you want to apply for?**

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**For the following questions, you may find it easier to write your answer in Word and then copy and paste it in the box.**

1. **Please tell us how you will spend the money. Tell us as much as you can - but in no more than 300 words please.**

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1. **Tell us a bit about your group. No more than 300 words please.**

For example:

* What is the group for?
* When was it set up?
* How many members does it have?
* How does it help people?

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1. **What difference will the money make for your group?**

For example, tell us:

* who will you help?
* what will you spend the money on?

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1. **If we give you the money do you agree to giving NSUN:**

* receipts on time
* information on how the money was spent
* the difference it has made? (NSUN can help you with this).

Yes

No

1. **We’d like to know more about how your group is run. Please tell us about things like:**

* The group agreement.
* **Terms of reference**. This means things like the rules for how the group is to be run.
* **Safeguarding** processes. This means how people are kept safe.

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1. Would you be interested in a training session about making a **safeguarding** policy?

Yes

No

## Hard words

**Peer support group**

A peer support group is a group of people who help each other with similar issues.

**Mutual aid group**

This is where people have set up a group to support each other.

**Self-help group**

A self-help group is a group where people support each other with issues that affect them.